



Occupational Health & Safety (OHS) Statement

Preamble

Occupational Health & Safety (OHS) is everybody's responsibility. In instances where issues arise in workplace safety that are not resolved through regular processes, there needs to be a process to resolve these issues. Thus, the rationale for this policy.

Policy Statement

1. All members of staff have a responsibility to record OHS issues in the Stewardship of Resources section of MySBC.
2. Serious or immediate hazards should be notified immediately to the Property Manager, whose role also includes that of OHS Officer.
3. All standing meetings in the College should have OHS as an agenda item. Staff members are encouraged to use this agenda item to report issues that have not been resolved through the two methods outlined in (1) and (2) above.
4. For further issue resolution, refer to the OHS Issue Resolution Flowchart.

Related Documents

OHS Issue Resolution Flowchart

Policy Review

Ratified:	24 June 2019
Last Reviewed:	June 2020
Next Review Date:	June 2023

