INFORMATION PACK & SCHEDULE OF RATES 2015
Introduction

St Bernard's College Auditorium is a modern 396 seat facility with state-of-the-art equipment.

Its primary use is for students at the College in the College Musical, Drama Productions and Music Concerts.

The facility is available for hire by outside organisations at the rates listed later in this document.

Technical Specifications

Seating Capacity

396 Seats and 2 Disabled Spaces

Under no circumstances can the theatre audience exceed 398 persons, consistent with fire regulations.

A seating map is provided below.

Stage

The Stage is unraked with a proscenium, constructed from timber with a black matte finish. The stage must not be cut, screwed or painted.

Stage Dimensions

| Width (total width of timber floor) | 14 meters |
| Depth (cyclorama wall to front of apron) | 10 meters |
| Height (floor to proscenium) | 5 meters |
| (floor to proscenium border) | 4.1 meters |
**Drapery**

All travelling curtains are operated manually. Unless specified, all curtains are made from wool.

1 x Maroon house curtain

1 x Maroon proscenium border

6 x Black Legs (3 each side)

1 x Black Mid Curtain

1 x Black Rear Curtain

1 x White Rear Scrim (Sharks tooth)

**Lighting**

The standard lighting set up is included for all performances. Extra lights can be hired for an additional cost (detailed below).

**Luminaries (Standard set up)**

9 x 600w Selecon Acclaim Axial Profile (Ballet Spots)

11 x 600w Selecon Acclaim Axial Profile (White wash)

12 x 650w Selecon Acclaim Fresnel (White Wash)

12 x 1200w Selecon Rama Fresnel (White Wash)

4 x 650w Selecon Pacific Zoom Profile (GOBO Wash)

18 x ETC Seledor D40 LED Par-lights (Colour Wash)

5 x iLED Cyclorama Battens (LED Cyclorama Lights)

1 x Mirror Ball
**Lighting Bar Positions**

2 bars FOH in roof opening

2 bars FOH off left and right balconies

2 vertical bars behind the front curtain

5 stage bars

**Lighting Control**

1000 Channel ETC ION Lighting Desk

5 x 12 x 2.4K dimmer racks

**Sound**

Soundcraft Si Compact Digital Mixer

Ram S Series Amplifiers

2 x JBL Line Arrays (1 x 15” Sub, 4 x 8” Mid/Hi Speakers )

3 x Void 8” fold back speakers

**Dressing Rooms**

1 Large and 2 small dressing rooms are available during performances. The stage can be accessed from these dressing rooms.

If needed, more dressing rooms can be hired at an additional cost. Contact the theatre manager for information (details below)

**O’Brien Hall**

O’Brien Hall is available for hire during performances. It contains a kitchen, which can be utilized as a canteen.

*Note: If food is being served/sold during the performance. A current food handling certificate and a permission to sell food certificates from Moonee Valley council must be held. A copy must be presented to the theatre manager before the performance.*
Cleaning

The venue is cleaned on Mondays, Wednesdays and Fridays at no extra cost to the hirer. However if additional cleaning is required, this can be arranged for an additional cost. Contact the theatre manager for more information (details below).

For questions regarding the technical specifications of the venue contact the theatre manager (details below)
SCHEDULE OF RATES 2015

Rehearsal $190/hr.

Includes:
- Stage work lights and house lights
- Theatre Manager/Technician

Note: Audio and theatre lighting are not available unless by prior arrangement for an additional cost.

Note: Depending on the requirements of the performance, a duty manager and/or additional technician may be necessary as decided by the theatre manager for an additional cost.

Performance $260/hr.

Minimum of 2 hours

Includes:
- Standard lighting set up (as detailed above)
- Full audio
- Two wireless handheld microphones or two wireless lavalier microphones
- CD Player
- Theatre Manager/Technician

Note: Depending on the requirements of the performance, a duty manager and/or additional technician may be necessary as decided by the theatre manager for an additional cost.

O'Brien Hall $200/day
Bump In $220/hr.

Bump Out $220/hr.

Bond required to secure booking (Refundable) $300

*Note: It is expected that the venue be left suitably clean, in the condition that it was found. Failure to do so may result in forfeiting the bond, and potentially extra charges, at the discretion of the theater manager.*

*Note: Cancellation of a booking will result in forfeiting the bond.*

*All rates subject to GST*
**Extras**

**Staff**

*Note: A technician is included as a part of the performance package. If the requirements of the performance exceed the ability of this one technician, an additional technician is necessary as decided by the theatre manager.*

<table>
<thead>
<tr>
<th>Role</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duty Manager</td>
<td>$30/hr.</td>
</tr>
<tr>
<td>Additional Technician</td>
<td>$40/hr.</td>
</tr>
<tr>
<td>Follow spot operator</td>
<td>$15/hr.</td>
</tr>
<tr>
<td>Usher</td>
<td>$15/hr.</td>
</tr>
</tbody>
</table>

*Note: All additional staff must be hired for the full duration of the performance/rehearsal.*

**Lighting**

- Blinders (2 Lamps to be placed at edge of apron)
- UV Lights (6 tubes to be placed at edge of apron)
- Follow Spot (Not Including Operator) [up to 2]

**Sound**

- Wireless handheld microphones [up to 4, this includes the two in the performance package]
- Wireless Lavalier Microphones [up to 4, this includes the two in the performance package]
- Shure Beta 58a wired handheld microphones [up to 4]
- Shure Beta 57a wired instrument microphone [up to 2]
- Shure SM-57 wired instrument microphone [up to 2]
- Rode M5 pencil condensers (for instruments) [up to 6]
- Various Ambient microphones (Contact theatre manager)

**P.O.A**
Talkback

Jands full talk back system

- 1 x Master station located in BIO Box
- 4 x Headset belt packs (Cabled)

If any equipment is damaged during the hire of the venue, the cost of repair/replacement will be charged to the hirer.

For more information on extra equipment contact the theatre manager (details below)
Contact

**Bookings Officer**

Mirella Luca  
Email: [MLuca@sbc.vic.edu.au](mailto:MLuca@sbc.vic.edu.au)  
Phone: 9289 1128

**Theatre Manager**

Ben Kelly  
Email: [BKelly@sbc.vic.edu.au](mailto:BKelly@sbc.vic.edu.au)  
Phone: 9289 1137

*Note: The St Bernard’s college ‘Arts and Recreation Building’ is currently undergoing renovations. During this time, the main entrance will not be in use. See the map below for details.*